

# Appendix One

## WELLINGTON PRIMARY SCHOOL

Dudley Hill Road

Eccleshill

Bradford

BD2 3DE

Headteacher: Mrs Joy Wood

### Minutes of the Governing Board meeting

held on Monday 11<sup>th</sup> July 2022 at 6.00pm

**PRESENT:** Mrs B Dolby (BD), Ms D Purewal (DP) Mrs L Sheffield (LW), (NR), Mr Tanweer Yousef (TF), Ms Razia Waterhouse (RW) & Mrs J Wood - Headteacher (JW).

#### **IN ATTENDANCE:**

DP welcomed all to the meeting particularly RW to her first meeting as a Parent Governor.

#### **1. APOLOGIES**

There were apologies for absence from Mohammed Azum, David Carey, Noshaba Rashid & Neil Gunstone

#### **2. NOTIFICATION OF ANY OTHER BUSINESS AND AGENDA ORDER VARIATIONS**

Horticultural society.

#### **3. DECLARATION OF INTEREST**

There were no declarations of interest.

#### **4. MINUTES OF THE LAST MEETING 16.05.22**

The minutes of the meeting held on 16<sup>th</sup> May 2022 were accepted as a true record.

**Proposed: LS    Seconded: BD**

#### **5. MATTERS ARISING**

Action Point1 - Academisation – The Chair will present on this at the first meeting of the next academic year.

LS has also shared a summary of the pros and cons which have been circulated.

This will remain a standing item on future meetings.

Action Point 2 - RSE policy on today's agenda.

There were no other matters arising that will not be addressed by today's agenda.

#### **6. CORRESPONDENCE**

Term Time Leave request - JW advised of the rationale for this request to be considered by Governors.

Previous requests which have been made were also discussed.

PPA would mean that only half a day would be needed as holiday.

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### **Q – Is cover available or would supply need to be brought in?**

A – This can be covered by an HLTA. The relationship between the member of staff concerned and her cousin also needs to be considered.

Childcare was also an important area to be considered for the teacher concerned.  
TY advised that if the post can be covered then the request should be granted.

The issue of paid or unpaid leave was discussed in detail.  
The integrity of the teacher concerned was particularly noted by JW.

**Governors agreed to grant 1 day's leave with pay by a majority vote.**

### **7. HEADTEACHER'S VERBAL REPORT**

JW presented her verbal report to Governors.

She advised that there were 2 main issues to report.

Staffing - SEND leader absence – Her absence since the second week of January was explained along with the deferring of her return to work.

The phased return offered was noted.

She has requested a temporary reduction of contractual hours for a period of time.

JW explained that for a period from 4<sup>th</sup> July to 31<sup>st</sup> Aug this has been agreed.

For a reduction of hours to be granted until the end of December, medical evidence would be required.

This evidence is still awaited.

During her absence, an agency member of staff who is a specialist in SEND has been employed for 2 days per week increasing to 3 days.

She will continue for 3 days until the end of December.

### **Q – Was she originally full-time up to January?**

A – Yes

JW advised that the SEND lead is currently medically unfit for full time work.

### **Q – Any walking aids etc. in place?**

A – No

### **Q – Does she need any adaptations to her workplace?**

A – She cannot work full time for medical reasons particularly in the mornings.

### **Q – Financial impact of continuing with current arrangement?**

A – Minimal but it is more expensive to employ staff through an agency.

The agency worker continuing in post does allow for consistency for the children.

This issue was discussed in detail by Governors.

JW advised of the lengthy recovery process following the surgery in January and the ongoing conversations held with the person concerned.

There will be no teaching commitment required on a regular basis.

**The proposal presented by JW was approved by Governors.**

A new leader of Maths has not been appointed and NG will cover this until December.

A new English lead has been appointed and the staff member currently covering this has now stated that she wants to renew her temporary contract.

Joe Parker has been replaced by Gemma Tong since his promotion at another school.

Frances Clarke has been appointed as a KS2 teacher.

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A new ECT has been appointed today in Y4. JW advised that there were 32 applicants, 6 shortlisted, 5 interviews were held along with lesson observations.

The appointee was noted as being exceptionally strong.

The interview process was outlined to Governors.

4 TA's have been appointed to replace the agency staff employed.

LS noted that the appointments were very encouraging.

Both Gemma and Frances attended the transition day in school.

Additional lunchtime supervisors are needed and the rationale for this was explained.

The new Finance assistant was noted as being a huge asset to the school.

This will allow the SBOM to focus more on attendance at school.

Data

*See appendix 1 for the data provided.*

JW advised that, with the exception of Early Years, there is a good comparison with the LA averages. The national figures for KS2 are also included.

RWM – The combined was low for the school following the pandemic at 58% for the school, 54% LA average. The National average is 59%

Overall, the result was pleasing.

Reading – 73.7% were at Expected compared with LA average of 71.3% and National at 74%

**Q – These are against the targets previously set?**

A – Yes, we used the national average from 2019.

The impact of the 2 years of the pandemic on the data was acknowledged.

Maths – 70.2% achieved Expected compared with the LA average of 69.2%. The target was set at the national from 2019 which was 79% however this has come in at 71% this year.

JW explained that the interim data at Easter meant that intervention groups etc. had been introduced.

Writing - 75.4% achieved Expected compared with the LA average of 65.1. The target was 78% (Nat 2019) However, the national average this year was 69%.

GPS – 71.9% achieved Expected compared with the LA average of 68.9%.

The 2022 National average was 72%.

JW noted that the school was pleased with the outcomes and the children should be in a good position to access the secondary curriculum.

She also explained how interventions will continue at the school where required.

DP wished thanks from Governors to be passed onto all staff.

Multiplication test outcomes.

The expectations of children by the end of Y4 of knowing their times tables up to 12 was explained.

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The slightly disappointing results were noted, and this will continue to be a focus next year.

### **Q – Are we still using TT Rockstars?**

A – Yes. This is liked by the children but does not impact on the times tables enough.

Additional resources are being investigated in this area.

Keyboard skills are also required as part of the testing programme which is an issue for some children.

The requirement for children to know their timetables was stressed by JW in respect the curriculum in school.

KS1 outcomes - EXS and GDS was explained to Governors.

The attainment profile looks very positive, and the teachers have been asked to confirm their assessments.

The results were noted as being secure.

76.7 EXS in Reading was achieved compared with the LA average of 61.5% with 21.7% at GDS.

### **Q - Is this data Y1 and Y2 combined?**

A – This is the end of Y2.

Writing was 71% at EXS compared with the LA at 58%. GDS is twice that of the LA average.

Maths 78% EXS with almost 20% at GDS.

Combined - The percentage was noted as being healthy compared with the LA data.

Phonics - The end of Y1 screening tests were explained.

32 is the threshold out of the 40 words supplied.

The result also looks healthy when compared with the LA average.

The efforts of the staff were particularly noted by JW.

Early Years – JW explained that there are a large number of learning goals in EY.

Good Level of Development was noted as low and the impact of the pandemic on Nursery years and Reception experiences was explained.

LS noted the data had been studied at previous T & L meetings and the outcomes are a credit to the staff.

The importance of the children being happy in school was also noted by DP.

RW explained that speech therapy has been issue for many children in respect of the lack of EY experiences.

Foundation subjects will be more of a focus from September.

## **8. COMMITTEE REPORT**

### **Resources 28.06.22**

BD summarised the meeting held in June.

The 3 Year budget was the focus of the meeting and the concerns over the increasing deficit was explained to Governors.

Energy costs are a big issue to be dealt with.

The budget increase is anticipated to be a 1% increase from the LA.

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A letter has been sent to the LA in respect of the budget and this will be addressed in the new academic year. JW has contacted School Funding to request a meeting with senior staff at the LA.

Energy cost savings is also an area being investigated.

The meeting with Facilities Management at the next Resources meeting was noted.

Portion sizes were the main area to be addressed with them.

Feedback from the children was also around portion size and the availability of seconds and ketchup.

The rationale for the meeting was explained including that the contract with FM is ending at the end of next year.

The true impact of the rising prices of food will be seen at the end of the year and this is something for FM to consider.

### **9. ACADEMISATION**

This will be addressed at the next meeting and all Governors were asked to read the email from LS circulated on the matter.

### **10. GOVERNOR VISITS/TRAINING**

Wildlife Park – DP and LS accompanied the children on the visit which was well received.

LS noted the discussion held around applying sun cream on the children and this will be included in the notice which is given to parents and will ask for permission for this to be applied. Issues with the transport for the trip were noted.

The trip to Scarborough also had issues with the coach provided.

BD attended the Jubilee picnic which went very well. TY, DP and NR also attended.

Sports Day for KS2 also went very well and BD attended.

LS is due to attend the Compliance training next week.

Jungle Book production is also taking place 19/20 July.

There is a meeting at the bungalow for a buffet lunch on 22<sup>nd</sup> July at 12.15pm for staff and parents with Governors also invited.

### **11. POLICIES**

#### **RSE policy**

DP advised of the working party including parents which was established to look at whether sex education should be taught at the school.

The healthy debate which took place was summarised by DP.

4-5 meetings took place, and a parent had proposed that the school should not include sex education from September 2022.

This was defeated in a secret ballot with 7 against with 3 for.

All parents/guardians have the right to withdraw their child from the sex education element of Relationship education.

The scheme is the one recommended by the LA which was also subject to consultations.

It was noted that the sex education element of the RSE policy was not approved by the Council of Mosques. Parents would be informed of their right to withdraw their child from these lessons.

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This was discussed in detail by Governors.

LS proposed that sex education be included in the RSE teaching from September 2022.

The alternative provision available for the children withdrawn were discussed.

**The proposal from LS was unanimously approved.**

Parents were thanked for their involvement in the process/consultations.

### **Sickness Absence Management policy**

Circulated prior to the meeting for information.

This has been modified by PACT HR.

**It was agreed that this will be presented again at the next meeting for ratification.**

### **12. ANY OTHER BUSINESS**

LS advised of the Y5 pupils who have been involved in a Maths project at Immanuel.

Eccleshill Horticultural Society

BD advised that they are reaching out to local schools and a garden design competition with visits to their show in September by schools are being proposed.

JW will speak with the SLT to progress this further


















DP thanked all for the involvement this year at the school and staff were also thanked for all their hard work.

### **13. DATE OF NEXT MEETING:**
























DP thanked everyone for their attendance and closed the meeting at 8.10pm

## Appendix One

### KS2 Test Summary

Estab. No.	School	Cohort	RWM*		READING				WRITING TA		MATHS				GPS			
			  ≥Exp	 High	Avg. SS	 <Exp	  ≥Exp	 High	  ≥Exp	 GDS	Avg. SS	 <Exp	  ≥Exp	 High	Avg. SS	 <Exp	  ≥Exp	 High
- LA		8,018	54.4%	5.5%	104.0	27.7%	71.3%	23.8%	65.1%	10.0%	103.2	29.7%	69.2%	19.9%	104.3	30.0%	68.9%	25.3%
2071	Wellington Primary School	57	57.9%	1.8%	102.8	26.3%	73.7%	15.8%	75.4%	1.8%	102.3	29.8%	70.2%	19.3%	103.4	28.1%	71.9%	21.1%

### KS1 Summary

Estab. No.	Establishment	Cohort **	READING			WRITING			MATHS			RWM*		RWMS*
			   <EXS	  ≥EXS	 GDS	   <EXS	  ≥EXS	 GDS	   <EXS	  ≥EXS	 GDS	  ≥EXS	 GDS	  ≥EXS
- Local Authority		7,673	38.2%	61.5%	12.0%	45.9%	53.8%	5.9%	36.5%	63.2%	10.1%	49.3%	3.8%	48.7%
2071	Wellington Primary School	60	23.3%	76.7%	21.7%	25.0%	75.0%	11.7%	21.7%	78.3%	18.3%	68.3%	6.7%	68.3%

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