

# WELLINGTON PRIMARY SCHOOL

Dudley Hill Road

Eccleshill

Bradford

BD2 3DE

Head Teacher: Mrs Joy Wood

## Minutes of the Governing Board meeting

held on Monday 12<sup>th</sup> November 2018 at 6.00pm

**PRESENT:** Mrs E Gooding-Brown (Chair) (EGB), Mr M Azum (MA), Mrs R Gray (RG), Mr J Parker (JP), Mr D Carey (DC), Mrs Bryony Dolby (BD), Ms D Purewal (DP), Mrs L Sheffield (LW) & Mrs J Wood (HT) (JW)

### IN ATTENDANCE:

#### 1. APOLOGIES

Apologies were noted from Mrs N Rashid, Mr A Hussain and Mr A Senior

#### 2. NOTIFICATION OF ANY OTHER BUSINESS & AGENDA VARIATIONS

Summary of meeting between EGB, JW and the Deputy Director of Education at the LA.

There were no further items of any other business.

#### 3. DECLARATION OF INTEREST

There were no declarations of interest.

#### 4. MINUTES OF THE LAST MEETING 11.09.18

The minutes of the meeting held on 11<sup>th</sup> September 2018 were unanimously accepted and signed as a true record of the meeting.

**Proposed: RG    Seconded: DP**

#### 5. MATTERS ARISING

Agenda item 7 - The NGS skills and criteria is being collated following the circulation of the Governor questionnaire.

Agenda item 10 – JW advised that many schools are having Named Link Governors linked to a School Improvement Priority and this could be considered by Governors.

There were no other matters arising that are not covered by today's agenda.

#### 6. CORRESPONDENCE

A letter of complaint has been received and JW is investigating.

EGB noted that new guidance around complaints from the DfE will be released in January and this will be reviewed in March.

Letter from Karen Roper re the recent exclusion.

## **7. HEADTEACHER'S REPORT**

JW gave a verbal report on the priorities 2018-19 for the school.

The narrative version of the data dashboard had been circulated by JW and she explained that the Governors who would be meeting Ofsted need to be au fait with the data.

The ASP (Analyse School Performance) data has just become live on the DfE website.

A KIT (Keeping in Touch) visit is taking place tomorrow as the school is Priority 2 from the LA and Yasmin Umarji is visiting along with a Headteacher to discuss data. The LA are aware that the Ofsted inspection window is open for Wellington.

JW stressed that Governors need to be fully aware of the SIP priorities particularly in diminishing the Gap between girls & boys' attainment.

In Reception there was a 30% difference in GLD between girls and boys.

The use of the outside provision was recommended by Colleen Jackson and was implemented.

A further review will take place in December by Colleen to assess the provision.

Now there is a more stable team in Early Years.

**Q – Do we feel the recommendations have not been implemented fully?**

**A – There was an issue with one class due to teacher absence.**

In KS1 Reading & Writing there was an improvement but there is still a significant gap.

JP outlined the strategies to make Reading more engaging.

Boys have the potential to close the gap as initiatives have been introduced earlier this year in Yr2.

JW noted the actions which are included in the SIP.

There is still a gap in Phonics, but the boys were above national.

In KS2 the gap has closed significantly. Even where the boys are below the girls, they are still above national.

This gap is a key area for action and JW is investigating the use of Forest schools as a way of dealing with this.

**Q – Have we spoken to the boys – used a focus group?**

**A – We have had discussions. JW noted the boys love of non-fiction.**

League tables were noted as an incentive for boys by MA and he explained how this is used in school along with mentoring.

JW outlined the initiatives used including league tables. The pupils are aware of their targets are in Yr6 and this is an incentive for them.

The use of raw scores rather than standardised scores is being used with pupils.

Forest schools were discussed by Governors and Fagley are being visited to assess the Forest school provision.

Attainment & Progress of PP pupils was noted as patchy across the school. Staff are analysing where other needs are preventing pupils from achieving.

**Q – What PP interventions have we used?**

**A – Reading interventions were noted and JW explained how the TA's are used to carry out 1 to 1 interventions.**

In Yr6 last year, girls did less well in Maths than boys and a club for girls who are at risk of not reaching their targets has been formed particularly in respect of lack of confidence. PP pupils are being prioritized. Lexia is being used for PP pupils.

**Q – Do we know the boosters are working?**

**A – JW explained the assessments which are carried out and these indicate the boosters are working.**

JW and the Deputy Head have held meetings with staff on specific pupils to ensure individual interventions are in place.

JP explained how this is carried out on a practical basis including a focus on the combined data.

JW stressed the focus which is being placed on combined data in school and this will guide specific interventions.

**Q – Does this strike a balance with the children who are higher achievers, and do they get stretched?**

**A – The expected attainment is driven by the end of key stage achievement.**

The use of target marks does encourage pupils to strive to attain in Year 6 was noted.

More able children are accommodated well in English & Maths but there is a concern over foundation subjects.

Governors discussed the foundation subjects in detail.

The integrated curriculum was outlined by JW and how this is cherry picked to suit the school was explained.

**Q – PP – if parents don't bring children to before and afternoon clubs, how can we deal with home-based initiatives?**

**A - TA's do afternoon interventions and the other initiatives including the homework lunchtime club were detailed.**

How TA's are deployed in school was explained.

Multiple vulnerability children data was requested by EGB. **Action on JW.**

Improving GLD for boys at the end of Reception – this is a key focus in school and much work is now done outside.

Improving outcomes in Maths by end of KS2 – JW noted the variance between 2017 and 2018.

Inspire Maths has been successful in school and is now rolled out into KS2 and a significant impact is expected.

JW noted the positive reaction of girls who experiencing Inspire Maths.

JP explained that having a cohort who have already had a year of using this it can be seen that this has had a positive impact. High expectations are the norm now in Maths and how the children work together was outlined.

**Q – Are we finding that the girls who used this last year are still enthusiastic?**

**A – Yes, the excitement can be seen in Maths lessons.**

The challenge to the children now in school was noted by JW.

Non-Core subjects – The plans have been modified following the meeting in September. Expressive Arts was a key focus for teachers.

The need for a balanced curriculum in school was stressed by JW rather than focussing purely on English & Maths.

The priorities are based on the 2016-2019 School Imp Plan.

Spelling Shed is being discussed at the next training day on Monday and JP noted this has a lot of scope.

## **SEF**

JW explained that she has been updating the SEF and Governors need to be aware of the content.

The judgements of the school were detailed.

Overall Effectiveness is judged as Good and how the judgement was reached was outlined.

Leadership & Management – Judged as Good

MA noted that it would be better to have any area which is Outstanding included.

Specific areas will be investigated by JW to see if any could be reclassified as Good with Outstanding features or even Outstanding.

Learning is judged as Good which is driven by high quality teaching. Learning behaviours were discussed in detail.

JW advised that she is secure in judging the school as Good.

SMSC has the potential to be judged as Outstanding.

Quality of Teaching & Learning is classed as Good due to the outcomes. The high quality of teaching in school was noted and there many examples of Outstanding practice.

Personal Development, Behaviour and Welfare – Behaviour could be classed as Outstanding.

PA (less than 85% attendance), the school is 3% above the national average.

Attendance is promoted heavily but term time holidays have an impact on the data.

Outcomes – judged as Good. The value added puts the school as securely Good.

Comparative data with other schools in the area was noted as being similar. The different catchment areas for the 2 schools which have improved outcomes were noted.

PSHCE – Judged as Good with Outstanding features.

### **Q – How have the anti-bullying activities gone?**

**A – JW detailed the resources being used in school.**

JP explained how bullying was covered in Yr2 and detailed the further activities planned for the week.

Issues with social media and the effect on pupils was discussed in detail.

Respect is the key focus of this year's anti-bullying week.

## **8. COMMITTEE REPORTS**

Resources 06.11.18

A verbal summary of the meeting content was given to Governors.

## **9. SAFEGUARDING**

BD advised of the difficult Safeguarding training she is undertaking.

Safer Recruitment, Child Protection, Prevent & E-safety training was recommended to be undertaken.

### **Q – How is CPOM's working?**

**A – I like it and it is working well in school.**

EGB explained that the quality of information is much improved.

JW advised that staff are instructed to inform her directly when there is a child protection issue as well as using CPOM's.

## **10. GOVERNOR VISITS/TRAINING**

EGB noted her email to Governors in respect of setting priorities for visits.

These will be based around the SIP.

1 - Strategies to enthuse boys in literacy and writing

- 2 – KS1 and 2 - Enthuse girls in Maths
- 3 – Strategies to improve GLD for boys.

LS queried if there was a prompt sheet for reading volunteers to use and it was confirmed this is in place.  
BD noted that prompts are included in the children's books.  
DP advised of how she had given the feedback to teachers following her reading session and that she is available to come into school due to her flexible working arrangements.

EGB has attended a Complaints course

DP has undertaken Headteacher Performance management training and has attended the Forum.

#### **11. POLICIES**

None for this meeting.

#### **12. ANY OTHER BUSINESS**

EGB outlined the meeting held with the Deputy Director for Education at the LA.

The challenging nature of the meeting was noted, and this concerned the recent PX in school.

The DDE advised that the GB needs to be reviewed by an outside agency but there would be a cost for this.

No costings have been received from the LA but are expected from Yasmin tomorrow.

Concerns were raised around the SEN provision in school and that Wellington is not an inclusive school.

This was discussed in detail by Governors and JW noted the SEN provision and the inclusive nature of the school.

The evidence which was used to support the decision to permanently exclude was noted by LS.

**A review of Governance will be an agenda item at the next GB meeting.**

An independent review of the Governors decision to exclude has been requested by the parents.

DP advised that the Winter Wonderland is taking place again this December and the date will be emailed out to Governors.

School Disco is taking place on the 23<sup>rd</sup> November and Governors were invited.

#### **13. DATE OF NEXT MEETINGS:**

21<sup>st</sup> January 2019 at 6.00pm

**EGB thanked everyone for their attendance and closed the meeting at 8.00pm**